

San Simon Unified School District Mitigation Plan for COVID-19

This is to be used as a guide. It will be updated frequently and is subject to change as new information is being presented.

Parent responsibilities:

- Monitor your child daily for fever and other listed health symptoms.
- If your child has fever, they must be free of fever for 72 hours without the use of fever reducing medication to be able to return to school. They may attend online at any time.
- Students with a temperature of 99 degrees will be sent home from school.
- Please keep your child at home if they exhibit any of these symptoms:

List of Health Symptoms:

Fever (99°F) or chills

Cough

Shortness of breath or difficulty breathing

Fatigue

Muscle or body aches

Headache

New loss of taste or smell

Sore throat

Congestion or runny nose

Nausea or vomiting

Diarrhea

School Office:

The school office is one of the most frequently visited locations in our district. In order to maintain the safety of our office staff and the students, we will follow these guidelines:

- We ask that parents limit their visits to emergency situations only.
- Students can be released to a parent or guardian who is parked in the parking lot if that parent calls the office when they arrive. The student will be escorted outside by a staff member.
- Outside visitors will be asked to wear face coverings if they do come into the school.
- Hand sanitizer will be available in the office.
- Masks will be available in the office, if visitors do not have one.
- The office will have a thermometer to check temperatures of students, staff and visitors if needed.
- Students and staff are asked to limit their visits to the office as well.
- **Parents are asked to not enter the office area.** They need to remain outside of the office and speak to office staff through the window to limit exposure.
- If a student is sent to the office for being "sick," the doors/area will be disinfected immediately.
- The office will be disinfected several times a day with an approved disinfectant spray and wipes.

School Staff:

- Stay home if you are sick! Please alert Mrs. Wade as soon as possible if you are sick so we can plan accordingly.
- Wash your hands frequently. Use sanitizer if washing your hands is not an option.
- You should wear a mask/face shield anytime you are within 6 feet of anyone or when physical distancing is compromised.
- Make a constant and conscious effort to direct students to follow proper sanitation rules and social distancing.

Classroom Teachers:

All classroom teachers must make a constant daily effort to protect themselves and their students from becoming ill. All teachers will:

- Each day teachers must arrive at your room before 7:30 am prior to any students. All students will report directly to their homeroom. Currently, the first “physical” day of school is August 17.
- Teachers will wear a mask/shield when they cannot social distance.
- Students will need to come directly into the classroom, go to their seats and wash their hands.
- Teachers should demonstrate remote learning processes and procedures while students are in attendance. If students become comfortable completing assignments when we can provide in-person support, they will be better able to transition to remote learning during school closure.
- Provide hand sanitizing options and handwashing availability at all times.
- Have masks on hand for any student who wants to wear a mask, but does not have access to one.
- Limit activities where students are congregated in close proximity to each other.
- If a student looks or feels ill during the day, contact the office prior to sending them to the office.
- If you send a student to the office due to fever or illness, take them outside the classroom door, make sure they have a mask covering and send them to the office. Please be as confidential as possible.

Bus Routes

We will adhere to the following guidelines for all bus activities:

- Drivers and bus monitors (if we have them) will wear a mask on the bus.
- Students will be screened and temperatures checked as they board the bus. This will take some extra time.
- Any student who is exhibiting symptoms will not be allowed to enter the bus. Parents will not leave the bus stop prior to their child boarding.
- Any student with a temperature of 99 degree or higher will not be allowed on the bus.
- No student will change seats during the trip.
- Students will unload from the front to the back.
- Students will be spread throughout the bus as much as possible to provide for some level of social distancing.
- Students will sit with/near the same students every day. Siblings will always sit together.
- All students riding the bus will wear a mask unless medical conditions prevent a mask from being worn.
- Buses will be sanitized after each route/trip.

Lunch/Cafeteria Guidelines:

- We must be “brutally” precise in our management of arrival time, seating situation, and exit procedures on a daily basis for the cafeteria to run smoothly.
- We will require social distancing throughout the breakfast/lunch period.
- Masks will be worn when picking up food from the cafeteria.
- Each elementary class will go to the cafeteria together, and then leave together when permitted.
- Each class will maintain a significant distance from other classes.
- Lunch tables will be situated to best adhere to social distancing practices.
- Students will not congregate in lines or at doors. Again, each class should attempt to stay separate from each other.
- Grades 7-8 will have a slightly staggered release to go to the cafeteria. This will help eliminate students congregating at the doors and in line.
- Teachers will walk students to the cafeteria when classes are eating in the cafeteria.
- Breakfast and lunch serving time may be extended to accommodate spacing.
- Tables will be cleaned and sanitized prior to another group using the table.

Recess:

- When possible, a staggered recess schedule will be followed to ensure fewer students are on the playground areas at the same time.
- Each class will go to recess together and remain together.
- Games where social distancing can take place will be encouraged.
- Playground equipment will be cleaned regularly with an approved disinfectant.
- Playground equipment may need to be blocked off during “high alert” times.

Jr. High-High School Passing:

- Physical distancing will be encouraged during passing class time.
- Students must go directly to their next class and not group or congregate.
- Groups of students cannot congregate around doors/lockers or other areas on campus.
- Masks will be worn in between passing periods.
- Lockers inside the high school will not be permitted for use at this time.

Office Procedures with Students:

- Visits to the office by students and staff should be limited to necessity only.
- Students sent to the office because they are ill should wear a mask until they can be sent home.
- After an ill student has left the office, the area will be sanitized.

Instructional Procedures:

- Our instructional methods will vary depending on Arizona Department of Education (ADE) guidelines and on the level of community spread of COVID-19. Therefore, we will be offering the following methods of instruction:
 1. Normal/Regular schooling with students attending in-person: This is our preference if ADE allows us to operate in this manner.

2. Modified schooling with some students attending in-person and other students using remote learning from home: This method will be chosen by the school or a family for a short duration of time or long term depending on the situation. Those at home would be:
 - a. A student or group of students who need to be quarantined for a short period of time due to illness/contact/exposure to COVID-19. These students may return to school when it is determined to be safe.
 - b. A student whose family has concerns about possible exposure while at school.
 - c. A student who would not be safe during in-person attendance.
3. Remote schooling with all students participating in remote learning from home: This method will be used when school is closed by the ADE, or by an overwhelming community spread of the virus. We will return to in-person learning when the closure is lifted or the spread subsides.

Accountability and Attendance:

The Arizona Department of Education (ADE) will be requiring an enormous amount of accountability during school closures this year. In fact, we must have a “detailed” plan submitted to the ADE prior to beginning any remote learning opportunities. **San Simon will not give out attendance awards for the duration of the COVID-19 health crisis.**

Here are some things to know:

- Methods of attendance tracking: Google classroom, telephone calls, emails, returned assignments, Go Guardian, etc.
- We must account for every student and their access to our method of instruction.
- Plans to meet the needs of special population students is posted on the school website.
- **In order to receive credit for classes, students will be expected to complete coursework as if it were an in-person setting. Grades will be given according to the coursework completed.**

On-site Learning and Special Population Services:

Executive Order Requirements:

The district must offer free on-site learning opportunities and support services beginning no later than August 17, 2020. These services include student supervision and strategic support for students in need during regular school hours, which may include teacher-led or paraprofessional support for students with distance learning.

Applications will be given out to ensure the number of students present for free on-site support services does not exceed the maximum number of students who can be present in a facility while maintaining appropriate physical distancing or other mitigation strategies. These procedures shall not limit the availability of, or result in a refusal to provide free on-site support services.

San Simon will notify parents of the opportunities and support services by direct contact with students in the free or reduced priced lunch meal program, students with disabilities, English Language Learners, and McKinney-Vento/Foster Care students.

For more information: Please see San Simon On-site Support Learning Plan and San Simon Exceptional Student Support Plan that is posted on the school website.

Information from the CDC:

Know How It Spreads

- There is currently no vaccine to prevent coronavirus disease 2019 (COVID-19).
- The best way to prevent illness is to avoid being exposed to this virus.
- The virus is thought to [spread mainly from person-to-person](#).
 - Between people who are in close contact with one another (within about 6 feet).
 - Through respiratory droplets produced when an infected person coughs, sneezes or talks.
 - These droplets can land in the mouths or noses of people who are nearby or possibly be inhaled into the lungs.
 - Some recent studies have suggested that COVID-19 may be spread by people who are not showing symptoms.

Everyone Should Wash Their Hands Often

- [Wash your hands](#) often with soap and water for at least 20 seconds especially after you have been in a public place, or after blowing your nose, coughing, or sneezing.
- It's especially important to wash:
 - Before eating or preparing food
 - Before touching your face
 - After using the restroom
 - After leaving a public place
 - After blowing your nose, coughing, or sneezing
 - After handling your cloth face covering
 - After changing a diaper
 - After caring for someone sick
 - After touching animals or pets
- If soap and water are not readily available, use a hand sanitizer that contains at least 60% alcohol. Cover all surfaces of your hands and rub them together until they feel dry.
- Avoid touching your eyes, nose, and mouth with unwashed hands.

Avoid Close Contact

- Inside your home: Avoid close contact with people who are sick.
 - If possible, maintain 6 feet between the person who is sick and other household members.
- Outside your home: Put 6 feet of distance between yourself and people who don't live in your household.
 - Remember that some people without symptoms may be able to spread viruses.

- [Stay at least 6 feet \(about 2 arms' length\) from other people.](#)
- Keeping distance from others is especially important for [people who are at higher risk of getting very sick.](#)

Cover your mouth and nose with a cloth face cover when around others

- You could spread COVID-19 to others even if you do not feel sick.
- The cloth face cover is meant to protect other people in case you are infected.
- Everyone should wear a [cloth face cover](#) in public settings and when around people who don't live in your household, especially when other [social distancing](#) measures are difficult to maintain.
 - Cloth face coverings should not be placed on young children under age 2, anyone who has trouble breathing, or is unconscious, incapacitated or otherwise unable to remove the mask without assistance.
- Do NOT use a facemask meant for a healthcare worker. Currently, surgical masks and N95 respirators are critical supplies that should be reserved for healthcare workers and other first responders.
- Continue to keep about 6 feet between yourself and others. The cloth face cover is not a substitute for social distancing.

Cover coughs and sneezes

- Always cover your mouth and nose with a tissue when you cough or sneeze or use the inside of your elbow and do not spit.
- Throw used tissues in the trash.
- Immediately wash your hands with soap and water for at least 20 seconds. If soap and water are not readily available, clean your hands with a hand sanitizer that contains at least 60% alcohol.

Clean and disinfect

- Clean AND disinfect [frequently touched surfaces](#) daily. This includes tables, doorknobs, light switches, countertops, handles, desks, phones, keyboards, toilets, faucets, and sinks.
- If surfaces are dirty, clean them. Use detergent or soap and water prior to disinfection.
- Then, use a household disinfectant.

Information from Arizona Department of Health Services:

Recommendations for quarantine and discontinuation of isolation precautions and home isolation, based upon a person's symptoms and clinical testing are below. CDC and ADHS do not recommend a test-based strategy to discontinue isolation. For people that previously tested positive for COVID-19 who remain asymptomatic after recovery, retesting is not recommended within 3 months after the date of symptom onset for the initial COVID-19 infection. The most recent updates to this document can be found [here](#).

- If a person is symptomatic and awaiting** COVID-19 test results: ○ Stay home away from others or under isolation precautions until results are available. If results are delayed, follow guidance for symptomatic and tested positive for COVID-19. Once results are available, follow the recommendations below based on results.
- If a person is symptomatic and tested positive for COVID-19 by PCR or antigen testing, stay home away from others or under isolation precautions until: ○ At least 10 days* have passed since symptoms first appeared; AND ○ At least 24 hours have passed since last fever without the use of medicine that reduces fevers; AND ○ Other symptoms have improved.
- If a person is symptomatic and tested negative** for COVID-19 by PCR or antigen testing, stay home away from others or under isolation precautions until: ○ At least 24 hours have passed since last fever without the use of medicine that reduces fevers; AND ○ Other symptoms have improved. ● If a person is symptomatic and has not been tested** for COVID-19 by PCR or antigen testing, stay home away from others or under isolation precautions until: ○ At least 10 days* have passed since symptoms first appeared; AND ○ At least 24 hours have passed since last fever without the use of medicine that reduces fevers; AND ○ Other symptoms have improved.
- If a person is asymptomatic and awaiting** COVID-19 test results: ○ No isolation is required while waiting for test results. Take everyday precautions to prevent the spread of COVID-19. Once results are available, follow recommendations based on results.
- If a person is asymptomatic and tested positive for COVID-19 by PCR or antigen testing, stay home away from others or under isolation precautions until: Updated: 7/27/2020 ○ At least 10 days* have passed since specimen collection of the first positive COVID-19 PCR/antigen testing while asymptomatic. If symptoms develop, follow guidance for symptomatic and tested positive for COVID-19.
- If a person is asymptomatic and tested positive** for COVID-19 by serology: ○ No isolation is required since there is a low likelihood of active infection. Take everyday precautions to prevent the spread of COVID-19.
- If a person is asymptomatic and tested negative** for COVID-19 by PCR, antigen testing, or serology: ○ No isolation is required. Take everyday precautions to prevent the spread of COVID-19.
- If a person has other non-compatible symptoms and has not been tested for COVID-19, stay home away from others or under isolation precautions until: ○ At least 24 hours have passed since last fever without the use of medicine that reduces fevers; AND ○ Other symptoms have improved